

Department of the Army  
Headquarters, U.S. Army  
Industrial Operations Command  
Rock Island, Illinois 61299-6000

\*IOCM 715-1

2 DEC 1994

Procurement

FY PROGRAM WORKLOAD RECOMMENDATIONS BY PLANT  
FOR THE GOVERNMENT-OWNED AMMUNITION BASE

APPLICABILITY. This memorandum applies to HQ, IOC Production Directorate (AMSMC-PD), Ammunition & Industrial Base Procurement Directorate (AMSMC-PA), and Industrial Readiness Directorate (AMSMC-IR).

SUGGESTED IMPROVEMENTS. The proponent of this memorandum is the HQ, IOC Production Workloading Office (AMSMC-PDW). Users are invited to send comments and suggested improvements to the Commander, HQ, IOC, ATTN: AMSMC-PDW, Rock Island, IL 61299-6000.

Distribution. Distribution of this memorandum is made in accordance with requirements submitted by proponent (stocked/issued by Rock Island Arsenal, ATTN: SAI-PSP).

FOR THE COMMANDER:

Official:

*For Col. F. Springer*  
THOMAS F. SPRINGER *WC, MP*  
Colonel, GS *Acting CofS*  
Chief of Staff

<u>Contents:</u>	<u>Paragraph</u>
Purpose.....	1
Terms.....	2
Responsibilities.....	3
Policies.....	4
Procedures.....	5

1. Purpose. This memorandum prescribes policies, responsibilities, and procedures for workloading of ammunition requirements to the Government-owned ammunition base.

\*This memorandum supersedes AMCCOMM 715-4, dated 29 July 1992.

## 2. Terms.

a. Estimated Quantity - The most current procurement plans received from the Army, Air Force, Coast Guard, Marine Corps and Navy organizations (fiscal year (FY) Department of Defense (DOD) planned procurement programs portrayed in thousands).

b. Estimated Contingency Quantity - Generally foreign military sales and other customers. These quantities are not included in the procurement plans received from DOD departments. This may include late year procurement (portrayed in thousands).

c. Workload Plant Sites - Listed by Government-owned ammunition facility, this shows the estimated FY procurement program each plant would receive for each item.

d. Estimated Dollars/Estimated Contingency Dollars - Dollars to be placed on contract at the Government-owned facilities. The dollars are based on the approved unit cost multiplied by the total of the estimated quantity and estimated contingency quantity and portrayed in millions of dollars.

e. FY Program Routine Workload - This workload includes those items which the plant has the only capability to produce (sole source) and/or items that replace the sole source products that require no additional capability/facilities over and above what is currently available. No justification is required for this category of planned workload.

f. FY Program Non-routine Workload - This workload includes only those items which could be produced at more than one facility (Government-owned or commercial), and/or items that require additional facilities over and above what is currently available. This category will indicate the rationale of why that plant is recommended for the production site or the approved site selection if facilitization is required.

g. Other Active Sources - Other Government ammunition plants that can produce the product and commercial availability (by name if known).

h. Workloading Basis/Justification for Non-routine Workload identifies the rationale for plant site along with the approved site selection if required.

## 3. Responsibilities.

a. The Production Workloading Office (AMSMC-PDW) will identify/justify Government-owned plant workload sites for the

2 DEC 1994

IOCM 715-1

routine and non-routine work; staff with the Industrial Readiness Directorate (AMSMC-IR) and the Deputy for Acquisition and Single Manager for Conventional Ammunition of the Principle Assistant Responsible for Contracting (AMSMC-DP); and coordinate final approval by the Deputy for Product Assurance & Test and Industrial Operations Management (AMSMC-DO).

b. The Ammunition Production Management Division (AMSMC-PDM) will review packages of routine/non-routine plant workload assignments and add contingency quantities and/or new production items as appropriate. AMSMC-PDM will also utilize the FY program routine and non-routine workloaded sites for use in update of the component breakout make-or-buy system, issue of planning Procurement Request Order Numbers (PRONs), and requests for procurement package input, after staffing and approval.

c. AMSMC-IR will confirm the FY program plant assignments for capability and use the approved FY program routine and non-routine sites for planning and managing the Government-owned base. AMSMC-IR will manage and execute the planning portion for the facilitization of non-routine workload capacity shortfall. This will be accomplished through the site selection criteria used to establish/locate capacity to meet FY requirements.

d. The Industrial Base Procurement Division (AMSMC-PAI) will utilize the approved routine and non-routine FY program plant workload in preparation of plant justification and approvals (J&As), by using the dollars identified for each installation.

4. Policies: AMSMC-PDW will identify the total planned FY program and plant site for routine and non-routine workload, with the exception of required site selections accomplished by AMSMC-IR for the budget FY for use by AMSMC-PD.

5. Procedures. AMSMC-PDW will:

a. Review the Army budget, other services, and other customers for planned programs to be workloaded at the Government-owned ammunition base. The review will be performed at initiation of the FY budget and will occur as one of the first steps in the milestones for release of planned DOD buys. The review will be for workload of the budget year only. Determination will be made for possible contingency program not yet documented.

b. Perform workload site analysis for routine and non-routine planned workload and calculate budget dollars for all planned programs. Non-routine recommendations will also include

2 DEC 1994

workload action basis/reason providing justification for recommended plant site.

c. Coordinate with AMSMC-PDM for input of any necessary contingency quantities and/or new production items.

d. Coordinate/staff through AMSMC-IR and AMSMC-DP for concurrence of the recommended FY program routine and non-routine workload, resolve any nonconcurrence, and staff to AMSMC-DO for final approval.

e. The coordinated recommendations for AMSMC-DO approval will briefly explain the submitted package. Exclusions from the package will be noted to include, for example, no third-party production, no modernization and expansion facilities projects, and no research, development, test and engineering (RDT&E), product improvement program (PIP), or production resolution engineering efforts.

f. Distribute FY program approved routine and non-routine plant sites to AMSMC-PDM, AMSMC-IR, and AMSMC-PAI prior to commencement of release of the budget FY planned program DOD buys.

g. Serve as office of record for plant workload assignments.

h. Revise, staff, and obtain final approval for routine/non-routine workload assignments when the planned FY program increases to a level that requires additional capacity, a new product is planned, or is governed by any other unforeseen circumstance.